



UNIwersytet  
Warszawski

Wydział Chemii



Warsaw, 24 March 2021

Ref. no.: WCH.1210-2/2021

The Dean of the Faculty of Chemistry  
announce a competition for the position of **Assistant** (Asystent) in a group of research and  
teaching staff.

The main duties includes securing the continuity of the Faculty's didactic, scientific, technical  
and organizational tasks, in particular as regards the implementation of research or teaching  
projects.

The Assistant (asystent w grupie pracowników badawczo-dydaktycznych) will run a research  
in exact and natural sciences, in discipline of chemistry. Available positions: 3.

**1. Requirements:**

- compliance with the requirements specified in art. 113 of the Law on Higher Education and Science from 20.07.2018 r. (Polish Journal of Laws of 2020, no. 85 as amended)
- the PhD or equivalent in chemistry or similar sciences or the MSc degree in chemistry or similar sciences.

**2. Specific Requirements:**

- propose previous scientific achievements,
- previous didactic achievements,
- previous organizational achievements,
- proposed research topics and plans to raise funds for the realization of own research project (beside participating in projects gained by professors).

**3. Work conditions:**

- Full time job based on contract of employment
- Work place: Faculty of Chemistry, 1 Pasteur Str., Warsaw

**4. Required documents:**

- a) CV and a copy of PhD degree in chemistry or related sciences or Master Degree in chemistry (or similar sciences),
- b) information on the processing of personal data (*see template at: <http://www.chem.uw.edu.pl/oferty-pracy/>*),
- c) declaration of reading and acceptance of the rules for conducting competitions at the University of Warsaw (a template available at: <http://www.chem.uw.edu.pl/oferty-pracy/>),
- d) filled template attached to this advertisement (*see template at: <http://www.chem.uw.edu.pl/oferty-pracy/>*),
- e) a description of the research project (1 page) with candidate's plans for the next 2 years - *10 minutes presentation during the interview, regarding the research plan, personal achievements and didactic plans will be obligatory,*

- f) references from 2 people with professor or habilitant title [*opinions of people working in an equivalent position abroad are allowed*] sent directly to the Dean's Office,
- g) didactic opinion from the head of the unit (if candidate have didactic experience)
- h) list of publications (with copies of first pages) with information about Impact Factor of the magazines in which the articles were published and the number of citations in scientific literature, and presentations at conferences (with information about the type of presentation and its authors),
- i) short description (½ page) of the most important candidate's achievements that includes own contribution in references to the presented publication's list,
- j) list (title and co-authors) of patents and patents applications (if available),
- k) information about gained fellowships (domestic and abroad) with its duration,
- l) information (confirmed by an additional letter or printout from the database) about gained grants and specification of applied grants. Please give an information about type of the grant and candidate's role (principal investigator, etc.),
- m) list of classes (if candidate have didactic experience),
- n) achievements in the dissemination of science or organizational (i.e. promotion, authorship of scripts, working with talented youth),
- o) the average of the studies I and II level (or equivalent).

#### **5. Above mentioned documents please deliver**

Documents mentioned in point 4 should be send by e-mail to: [dziekan@chem.uw.edu.pl](mailto:dziekan@chem.uw.edu.pl) before **12 May 2021, 14.00**. In the e-mail's title please put: name\_surname\_asystem. A template from point 4d) please send in .xls.

In the first step the commission of competition will check the application formally. The information about the date of the interview will be given a week before. The commission of competition will show the assessment report to the Dean. Afterwards Dean ask the Council of the Faculty about the positive opinion about the candidates.

The candidates will be informed by phone or e-mail about the result of the competition before 30.06.2021.

#### **6. Other informations:**

- University of Warsaw does not provide a business flat.
- The competition is the first step of employment procedure at University of Warsaw. Its positive result is the basis for further procedure. The whole procedure is regulated in Statute of the University of Warsaw.
- The competition is open for everyone. The competition commission also use the European Card of the Scientist ([http://www.nauka.gov.pl/europejska-karta-naukowca/#Sekcja\\_2](http://www.nauka.gov.pl/europejska-karta-naukowca/#Sekcja_2)).