**Required documents for foreigners citizens**

**Candidate (foreigner) qualified for full-time second-cycle studies in English in the field of Chemistry, submits the following documents within the timeframe specified in the schedule:**

1. a master's degree, bachelor's, engineer's degree or equivalent (including the supplement) to make a copy and certify its conformity with the original;

2. Certificate of Higher Education Diploma (or apostille if the document was issued by an institution operating in the educational system in a country that was a member of the Hague Convention of 5th of October, 1961 abolishing the requirement of legalizing foreign official documents (Dz. U. z 2005 r. Nr 112, poz. 938 i 939);

3. original sworn translations (to the language in which the candidate's studies are conducted) of a university degree diploma, legalization or apostille (if prepared in a foreign language); In the case of translation abroad, the translation shall be made by a person entered by the Minister of Justice into the list of sworn translators;

4. certificate of nostrification of the certificate/diploma, if applicable to the candidate;

5. application for admission to studies printed from a personal registration account of a candidate established in the Internet Registrar of Candidates; IRK

6. a copy of the document confirming the identity of the candidate (passport) to confirm the copy of the original document;

7. 2 current photographs in accordance with the requirements for the issuance of personal identification;

8. application for Electronic Student ID (ELS), printed after the applicant has entered in the Internet Registry of Candidates his electronic photograph;

9. statement about the model of the agreement for payment for educational services at the University of Warsaw, printed from a personal registration account in the Internet Registration of Candidates;

10. proof of payment of the ELS fee (in case of foreign nationals residing abroad who can not make the transfer, proof of payment for the student’s ID can be delivered upon arrival to Poland);

**An ELS fee of PLN 17 should be paid on a separate account in Banku Millenium S.A**.:

Uniwersytet Warszawski  
Krakowskie Przedmieście 26/28  
56116022020000000076486236  
***payment title: opłata za wydanie ELS***

**additional:**

11. a health certificate stating that there are no objections to undertake studies in the field of Chemistry - in the case of foreigners undertaking studies on a different basis than Polish citizens (if the health certificate was issued in a foreign language, a sworn translation into Polish language).

Po skierowanie na badania prosimy się zgłaszać do dziekanatu studenckiego Wydziału Chemii UW po zarejestrowaniu w systemie IRK na stronie UW oraz uiszczeniu opłaty rekrutacyjnej. Złożenie zaświadczenia lekarskiego jest warunkiem przyjęcia na studia;

12. a certificate of proficiency in English (equivalent at least to the level B2)/in the case of a proper diploma, a language certificate is not required. A list of diplomas/certificates of proficiency in English, accepted in the process of recruitment

<http://www.rekrutacja.uw.edu.pl/files/pdf/Certyfikaty_angielski_pl.pdf>

13. confirmation of legalization of stay for foreigners residing in the Republic of Poland: copy of visa or residence permit for a fixed period of time (temporary residence card) or permanent residence permit (permanent residence card); Possibly a copy of the document confirming the status granted in the Republic of Poland, in particular a copy of the Pole's Card, the Refugee Card.

14. authorization of submit documents – in the case the candidate's documents are submitted by a third party.

***Submission of documents by third parties.*** *When submitting documents for a candidate by a third party written authorization for particular person (authorization do not allow to sign documents on behalf of the candidate) should be provided. The person submitting the documents must provide the applicant a personal ID (or, in the case of a foreigner - a passport) to confirm the copy of the original document. If such a solution is not possible, a photocopy of the proof (passport) certified by a notary or certified by the Recruitment Office of the University of Warsaw or an appropriate office of a local government unit (eg. municipal office) or a Polish diplomatic mission in case of a candidate abroad is acceptable. WARNING! Applications from the IRK must be signed by the candidate.*