

CeNT UW Webinars

Instruction for attendees

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NOTE!

The microphone in Zoom is not working in **Safari** webbrowser! Mac users, please use Chrome, Firefox, Edge or install the Zoom application on your computer.

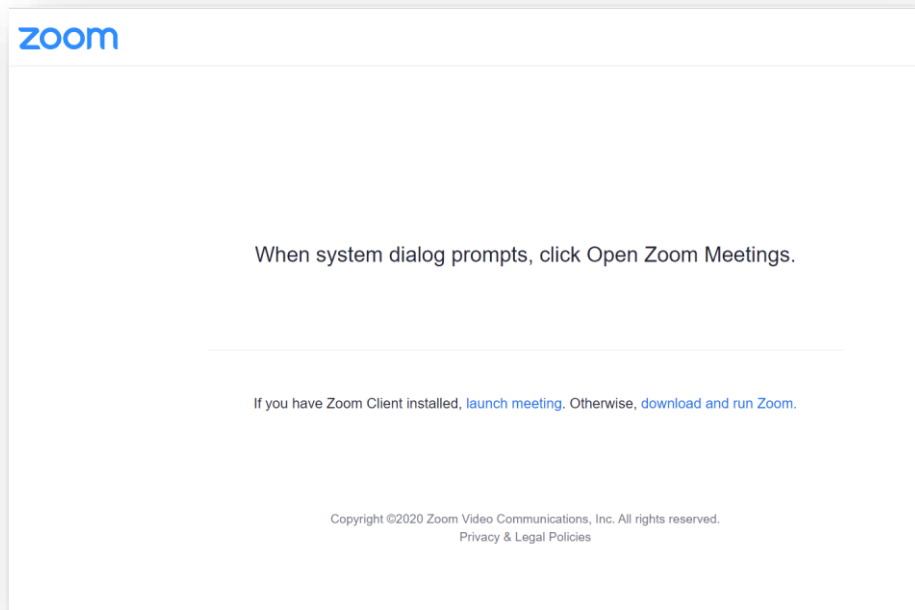
Link to the meeting

Each of you will have access to a link directing you to the meeting.

The link can be sent by e-mail or available, for example, on the website.

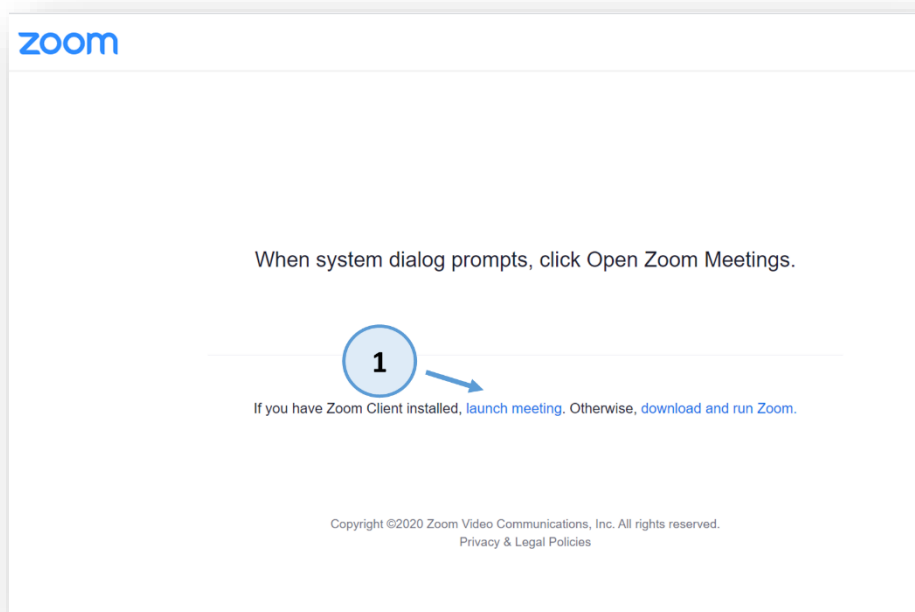


Clicking on the link will take you to the Zoom website.

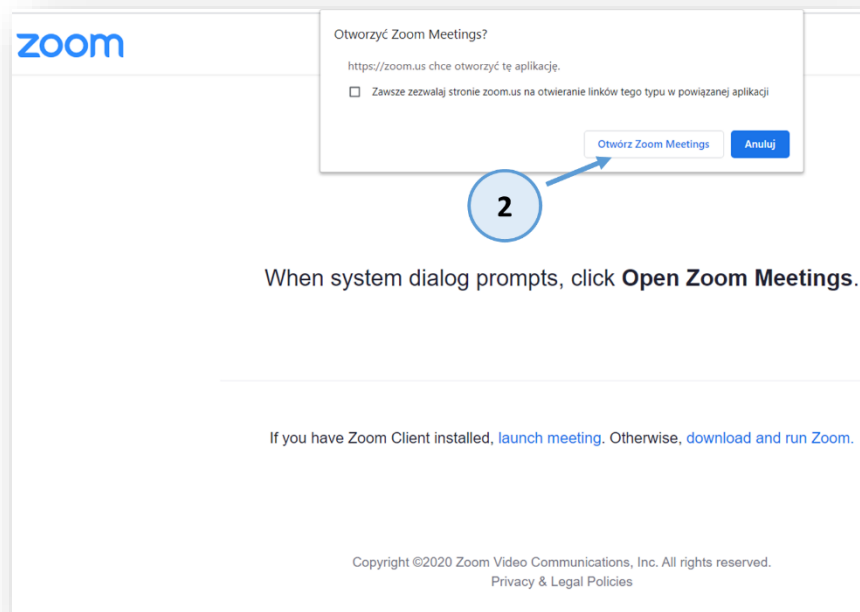


Instructions for people who have installed the Zoom application

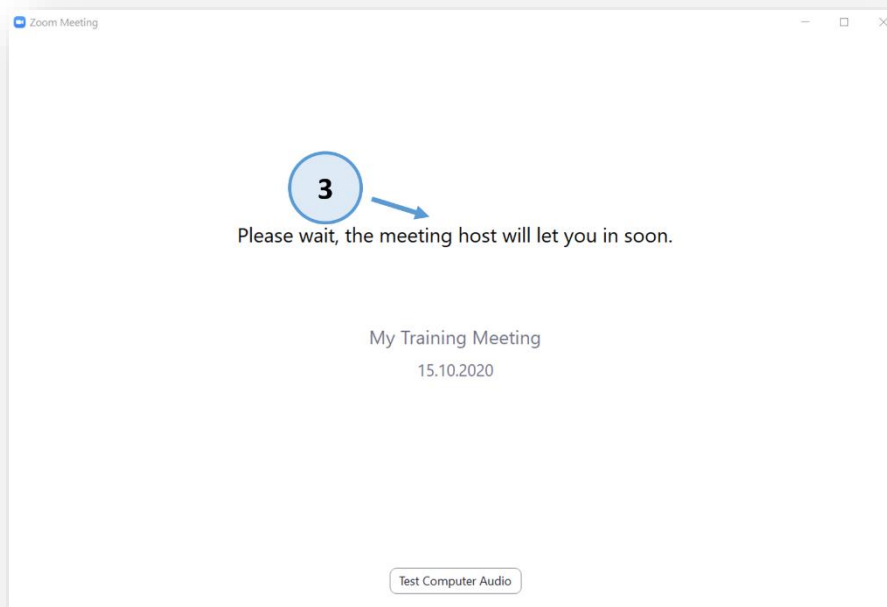
1. Choose the option **lauch meeting**



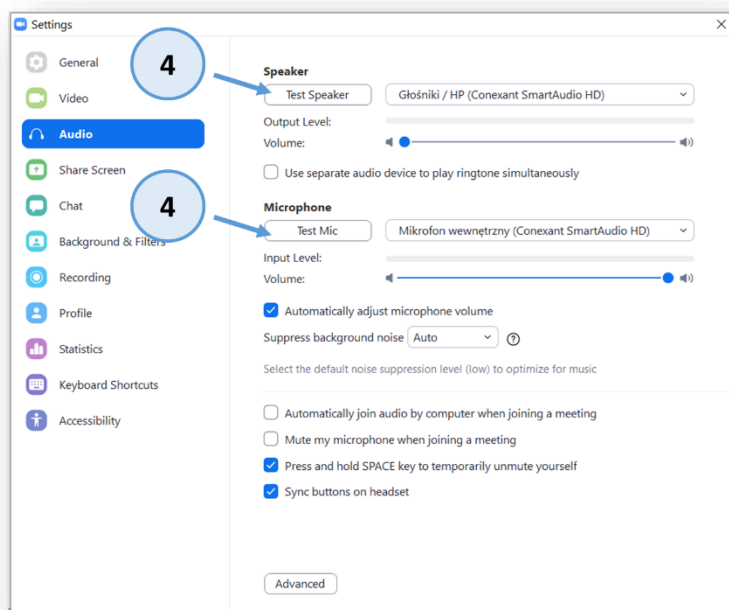
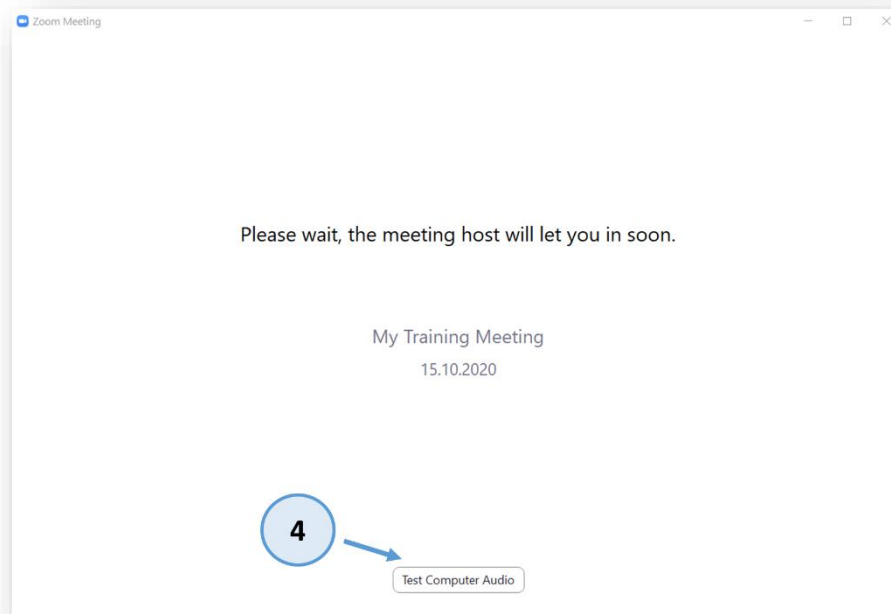
2. Allow to launch Zoom application



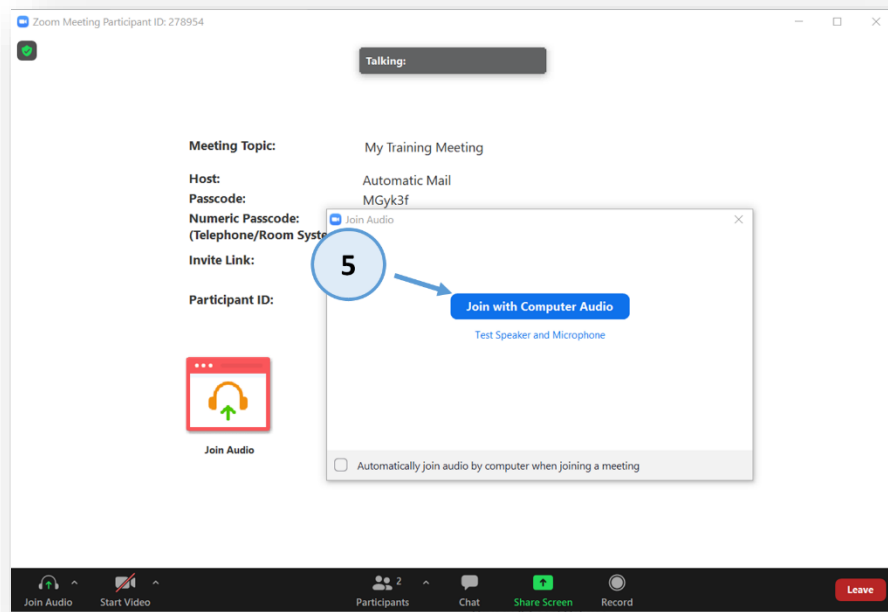
3. Wait for the host to let you in



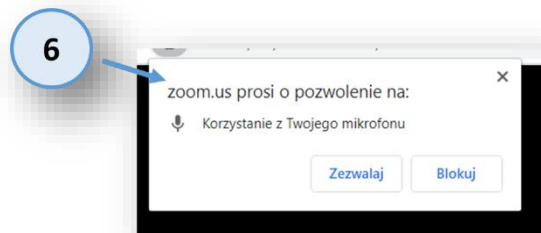
4. We recommend that you test the headphones and microphone while you are waiting



5. We join the meeting with the use of **Join with Computer Audio**

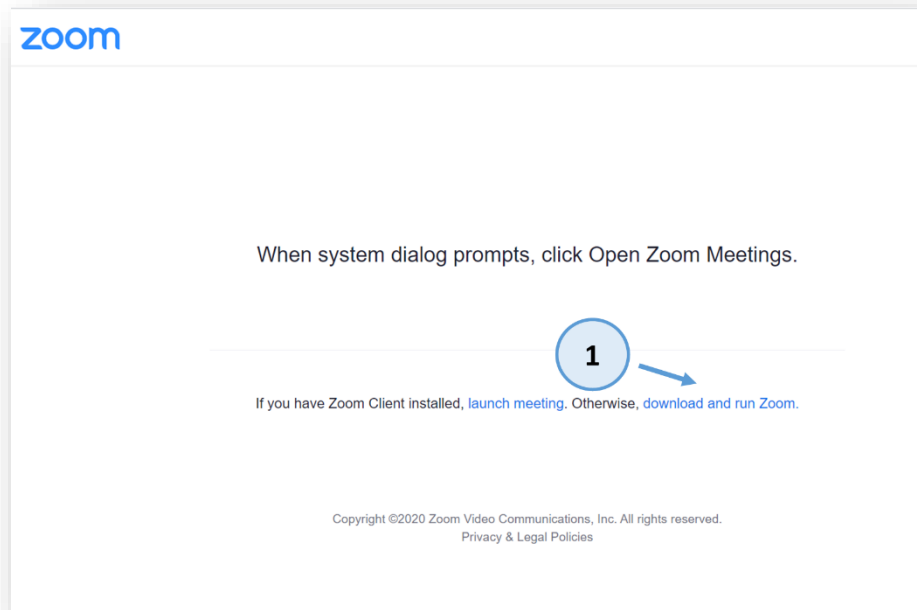


6. NOTE! The app may request access to the camera and microphone. Please give your consent

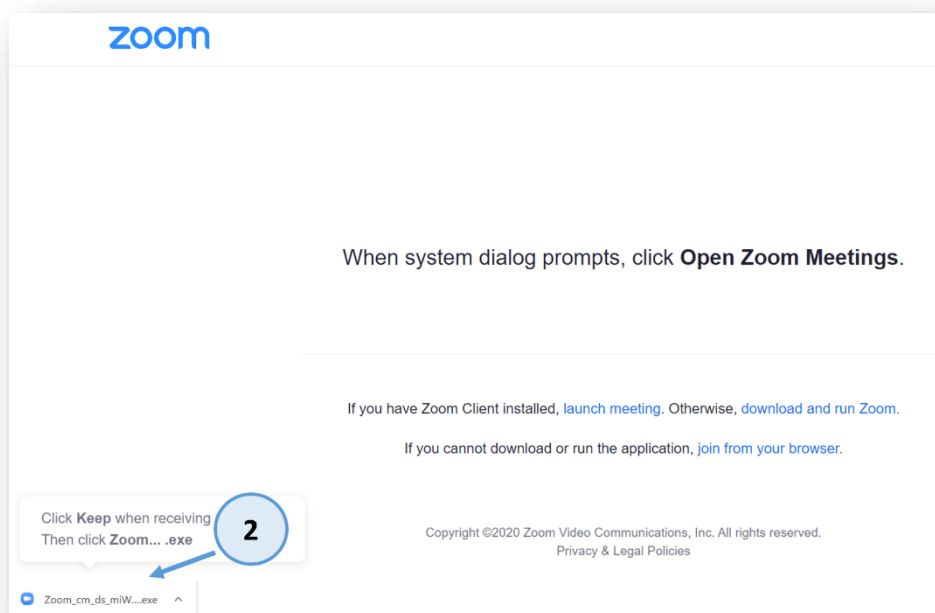


Instructions for people who want to install the Zoom application

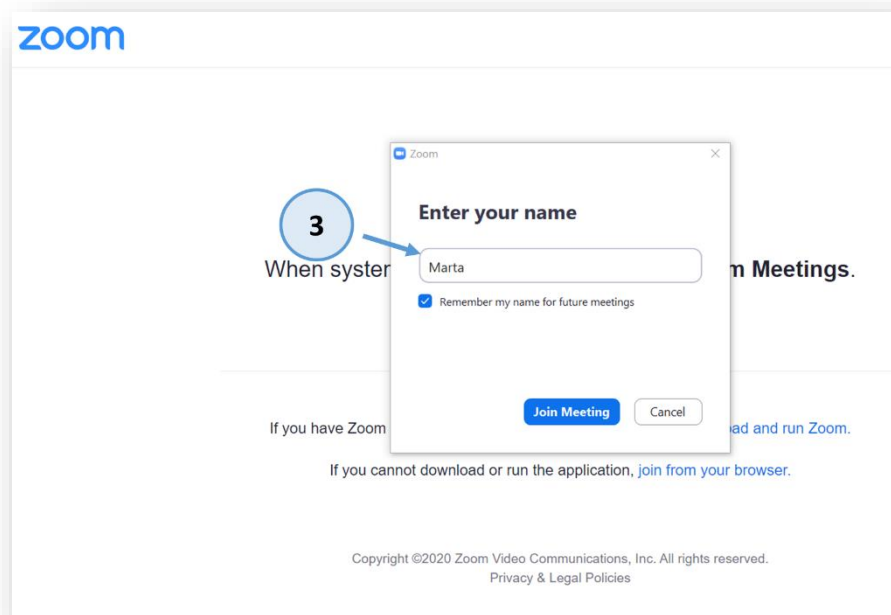
1. Choose option **download and run Zoom**



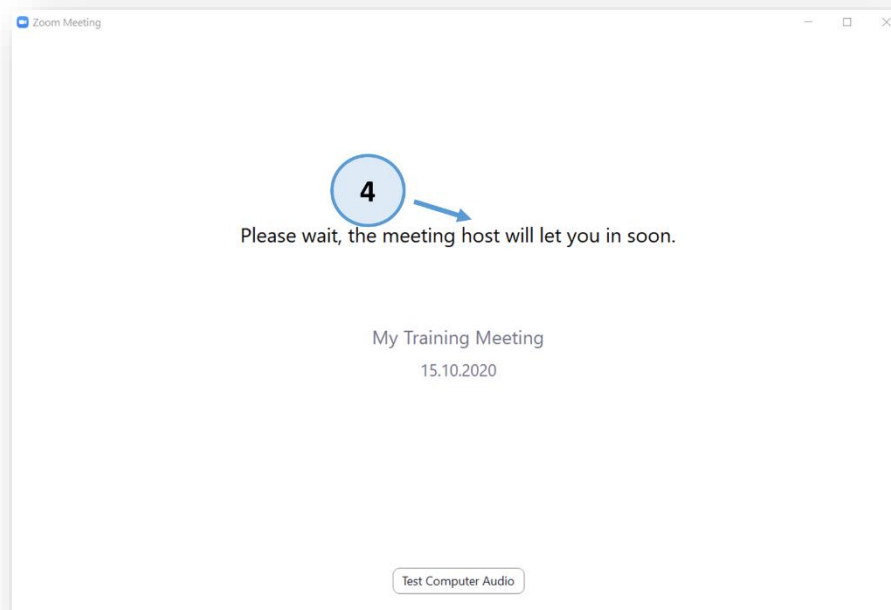
2. Start the downloaded file Zoom_...._exe



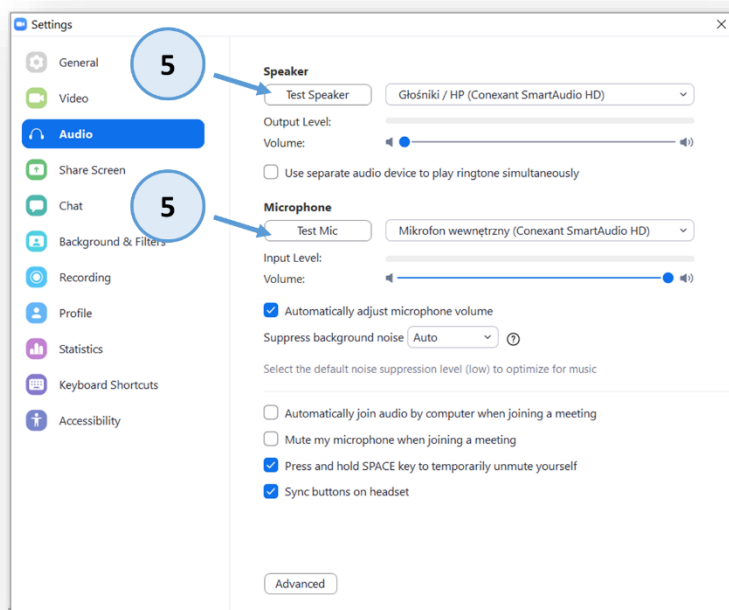
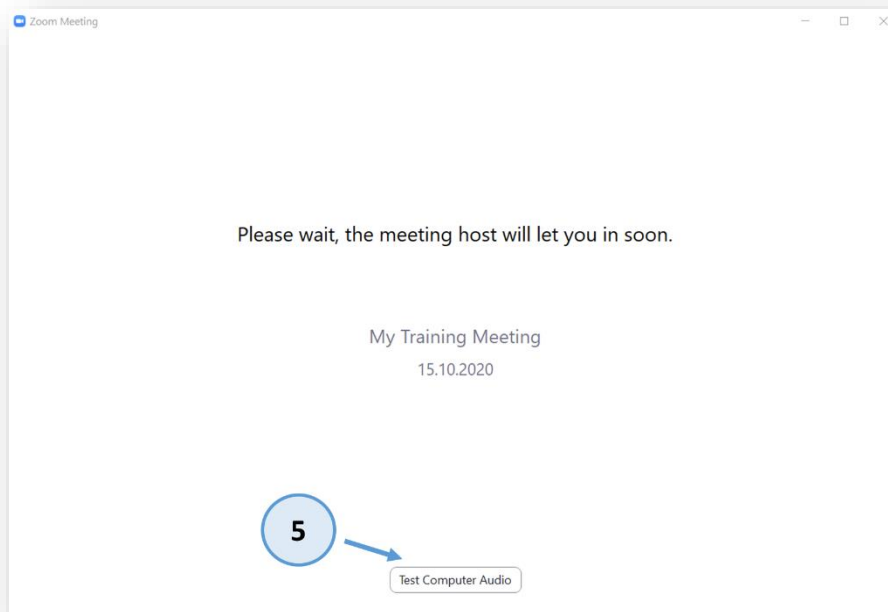
3. Choose your login



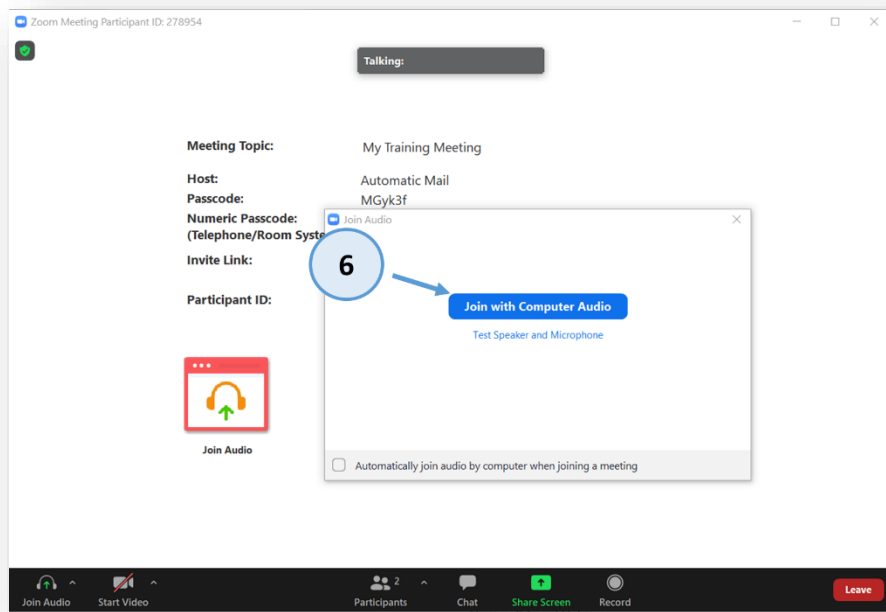
4. Wait for the host to let you in



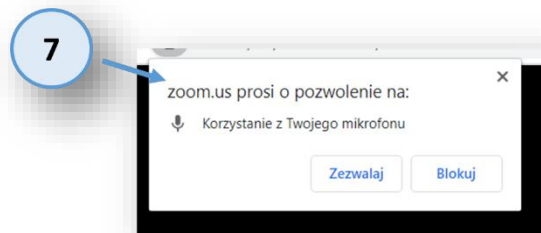
5. We recommend that you test the headphones and microphone while you are waiting



6. We join the meeting with the use of **Join with Computer Audio**

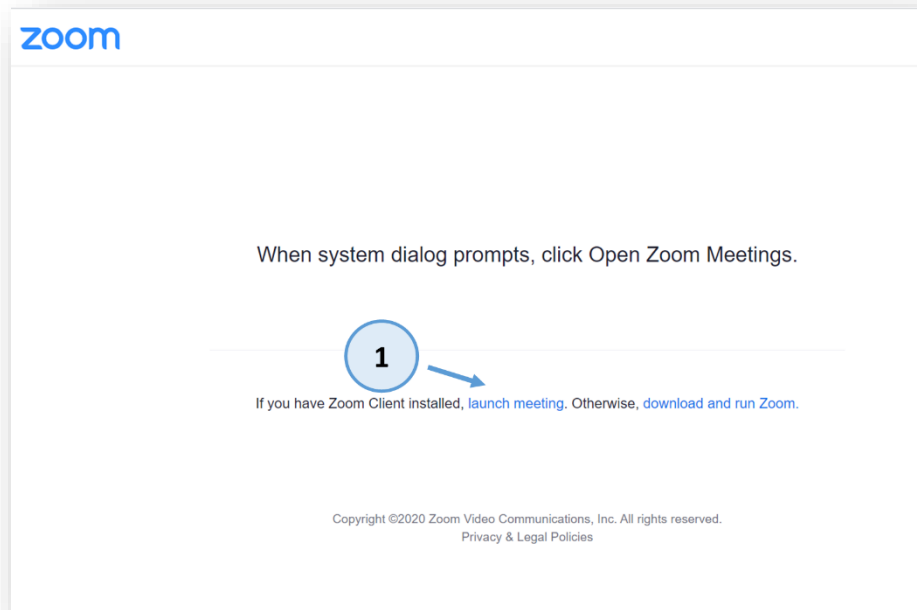


7. NOTE! The app may request access to the camera and microphone. Please give your consent

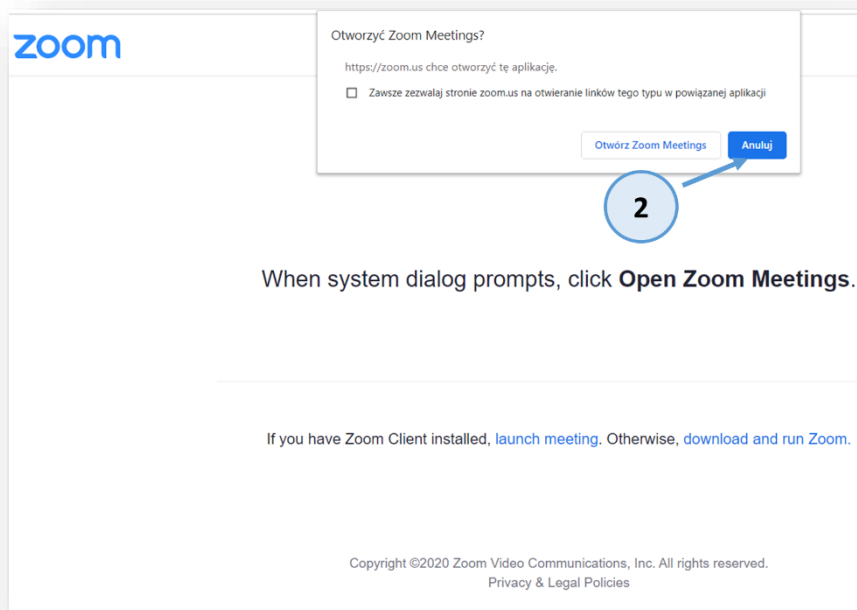


Instructions for people who want to use Zoom via webbrowser

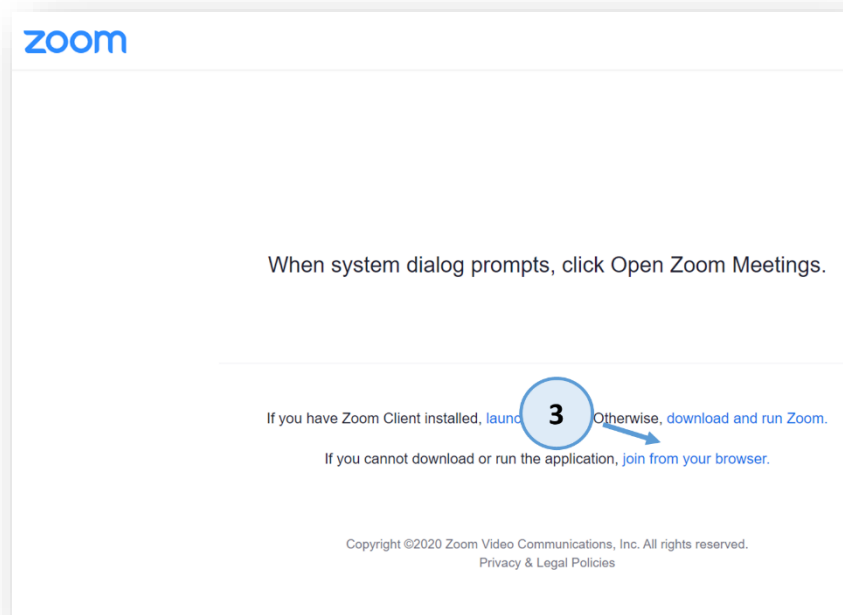
1. Choose option **lauch meeting**



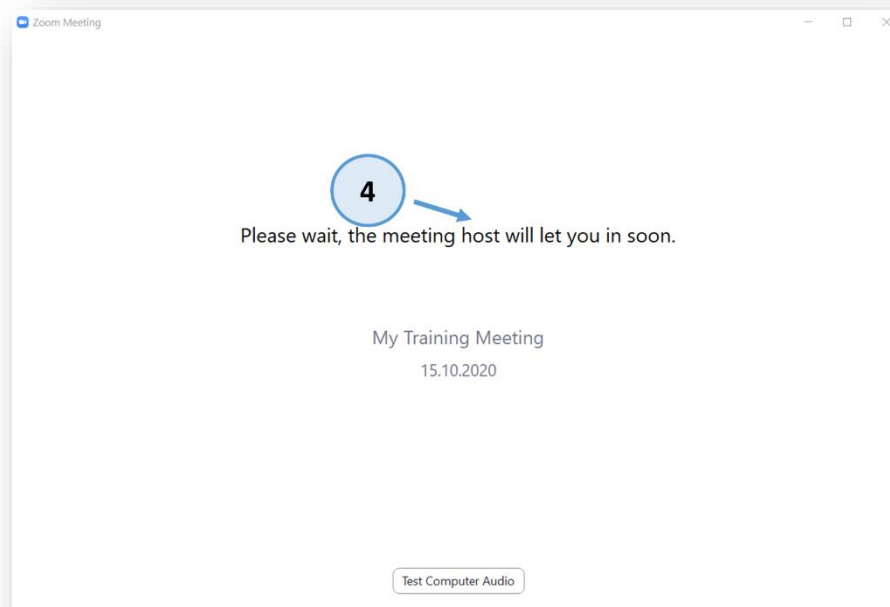
2. Reject the allowance to use Zoom application



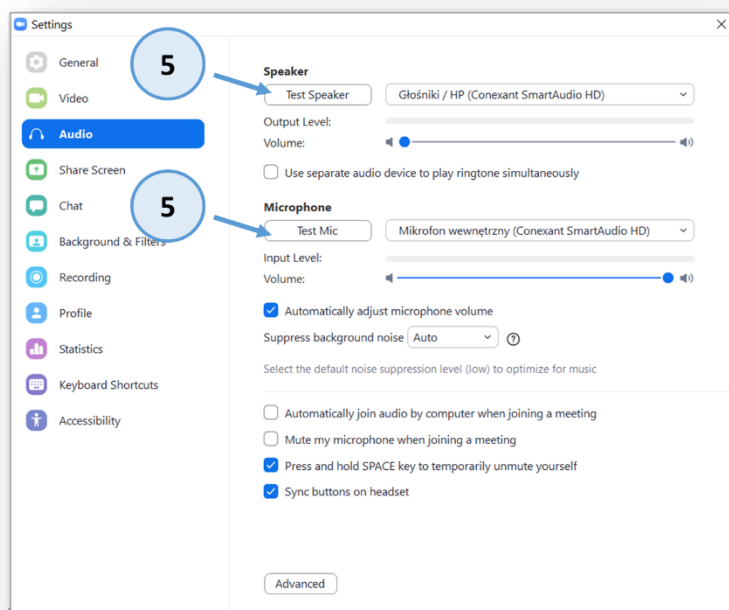
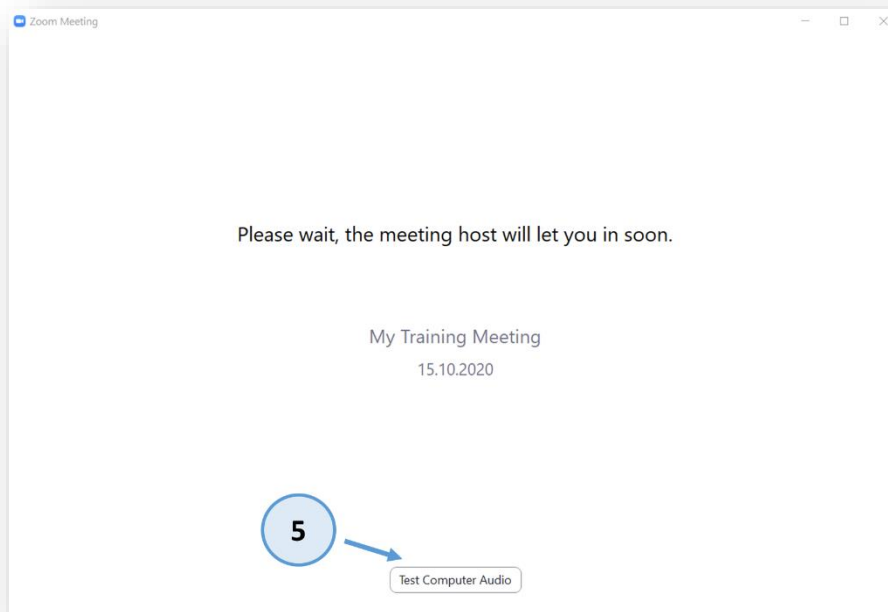
3. A new option appears: [join from your browser](#)



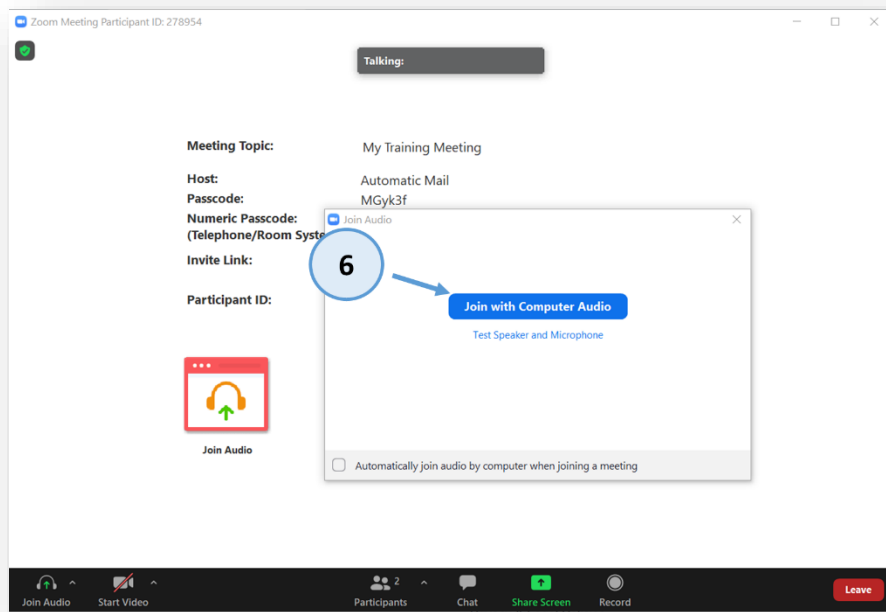
4. Wait for the host to let you in



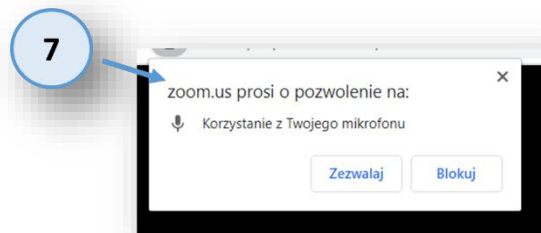
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6. We join the meeting with the use of **Join with Computer Audio**



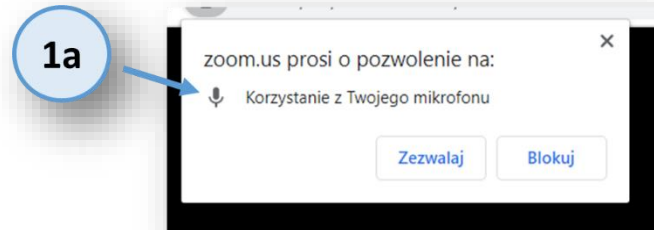
7. NOTE! The app may request access to the camera and microphone. Please give your consent



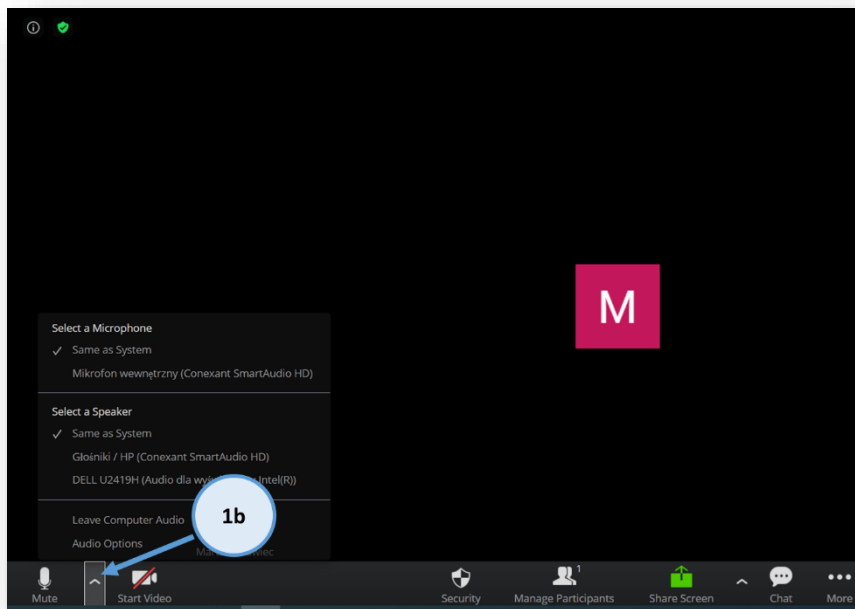
Problems

1. Problems with microphone and camera:

- a. Please make sure that you allowed your browser to use microphone and camera. If you are not sure please close the browser and start joining the meeting once again.



- b. Please make sure that you are using proper microphone and camera in Zoom



2. Other problems

In case of other problems please contact Helpdesk on private Chat or by phone (022 55 43 649).

So start a private chat:

- Click on Participants (1)
- Click on Chat (2)
- Click on „TO”, find Helpdesk on the list and describe your problem.

Please be aware that every attendee is using different computer with individual configuration. Helpdesk might not be able to solve your problems.

